

Important Instructions regarding online Registration and counselling

Candidates are required to go through the instructions carefully before attempting for online registration and choice filling.

- 1. Online registration and participation in choice-filling within the stipulated time period is mandatory to get a seat by a candidate.**
- 2. Online Registration and Choice filling should be done at TBJEE website www.tbjee.nic.in by login candidate's own account using Registration ID and Password.**
- 3. Provide the Total Obtained Marks (out of 500) in H.S.(+2) exam. or equivalent Exam.** However, give the input for subject-wise mark of English, Physics, Chemistry and Mathematics for PCM group and English, Physics, Chemistry and Biology for PCB group. Biology may be considered as fifth subject for PCM group candidates and Mathematics may be considered for PCB group candidates. However, if any candidate wants to register for both PCM and PCB group then the marks for all subjects (English, Physics, Chemistry, Mathematics and Biology) should be given in the registration form.
- 4. Marks obtained in Computer Science/Biotechnology can be given in registration form at appropriate places as indicated therein. There is no scope for the input of marks obtained in Physical Education/Painting etc. & hence, the related information need not be given by the candidate during online registration.**
- 5. Candidate MUST be passed in Theory and Practical separately for Physics, Chemistry, Biology and Mathematics (if applicable). If any candidate is failed in either Theory or practical in any subject of respective group (PCM or PCB), he/she is not eligible to get a seat from that Group. More importantly, if any candidate is failed in either Physics or Chemistry, he is not eligible to get a seat through TBJEE counselling.**
- 6. Upload the necessary documents (JPG/JPEG/PDF and max 500 kb size for each document) and SAVE the page.**
- 7. After SAVE, check the registration form carefully and then Click on Final Submission button.**
- 8. You cannot edit the registration form after the Final submission.**
- 9. Following documents to be uploaded during the online registration and original are required at the time of nomination & admission process.**
 - (a) Admit card of Madhyamik Examination or equivalent / Birth certificate as proof of age**
 - (b) Marksheet of (a) H.S (+2 stage) or equivalent Examination**
 - (c) PRTC (not Citizenship certificate)/ other certificates as proof of residency [Please see point (iii) of NOTE] of the applicant or his/ her father/mother from the appropriate authority, which one is applicable**

- (d) Caste (SC/ ST) Certificate of the candidate (**NOT the Caste Certificate of Father or Mother**) from the appropriate authority where applicable.
- (e) Persons with Disabilities (PwD) Certificate issued by District Disabilities Rehabilitation Centres (DDRC) or competent authority approved by the State Government, if any
- (f) Ward of Ex-Serviceman Certificate from Directorate of Sainik Welfare
- (g) Certificate regarding the period of stay of Candidate / Father / Mother for not less than five years in case of wards of Ex-Serviceman/ Serving Defence Personnel, issued by the appropriate authority, where necessary
- (h) Certificate showing the proof of Serving Defence Personnel, issued by the appropriate authority where necessary
- (i) Seat surrendered certificate from concerned department, if applicable

NOTE:

(i) If any candidate is failed to produce/upload the Caste Certificate (SC or ST) or any other category certificate like PwD certificate, Ward of Ex-Serviceman Certificate then he or she will be treated as General candidate and will be entitled for Un-reserved seat during counselling.

(ii) If any candidate is unable to produce/upload the PRTC or other related document as a proof of residency as mention below then he or she will not get any seat from TBJEE.

(iii)Proof of residency:

	Candidates residing in Tripura	Document required
a	For the candidate who is studying in Tripura and residing in Tripura continuously at least for the last ten (10) years immediately before submission of application:	PRTC of the candidate/ father/ mother
b	For the candidate who is studying in Tripura and residing in Tripura continuously for less than ten PRTC of father/ mother ten (10) years immediately before submission of application:	PRTC of father or mother
c	For the candidate studying in Tripura is a child of Serving Defence Personnel hailing from Tripura (only Army/ Navy/ Air Force) and residing in Tripura continuously for the last five (5) years or more but less than ten (10) years immediately before submission of application:	Certificate of residing of candidate in Tripura continuously for a period of 5(five) years or more and proof of employment & place of posting of parent from the appropriate authority
d	In case candidate studying in Tripura is not permanent resident of Tripura but his/her parent is an employee on deputation to the government of Tripura/employee of Central Government working in Tripura and has served in Tripura continuously for a period of 3(three) years or more:	Certificate of employment and residing of parents in Tripura continuously for a period of 3(three) years or more from the appropriate authority)

Candidates residing outside Tripura	Document required
In case the candidates is studying outside Tripura immediately before submission of application but his/ her father/ mother residing in Tripura continuously for the last ten (10) years or more:	PRTC of father/ mother
Candidates residing in or outside Tripura (whose Prior stay in Tripura not Mandatory)	Document required
In case the candidate is a child of All India Services Officers borne in Manipur-Tripura cadre and the children of employees of the state government posted outside Tripura:	Relevant certificate from the appropriate authority
In case the candidate studying in or outside Tripura is child of Ex-Serviceman (retired Army/ Navy/ Air force only), and the candidate/ father/ mother residing in Tripura continuously for the last five (5) years or more but less than ten (10) years immediately before submission of application:	Certificate of- 1) residing of candidate (if studying in Tripura) or father/ mother (if studying outside) in Tripura continuously for a period of 5(five) years more from appropriate authority and 2) ward of Ex-Serviceman from Rajya Sainik Board.

Chairman
TBJEE